



Slapton Village Hall
Registered Charity: 300968

Conflict of Interests Policy

Purpose

The purpose of this code of conduct is to provide guidance to relevant individuals who are involved with managing Slapton Village Hall (SVH) and its associated activities to ensure that all individuals act in the best interests of the charity and its beneficiaries.

Scope

This policy covers all activities associated with SVH. The individuals falling within scope of this policy include Trustees and volunteers and particularly applies to those who are involved with the work of awarding contracts or payments to organisations or individuals providing services to the Slapton Village Hall.

Definition

If an individual working with or representing SVH makes a decision or takes an action influenced by their personal circumstances or their involvement with another organisation, then they are in conflict of interest.

Roles and Responsibilities

All relevant individuals have a responsibility to be aware of the potential for a conflict of interest. The ultimate responsibility for the management of potential and actual conflicts of interest rests with the Trustees. The Village Hall Trustees are responsible for communicating the conflict of interests policy to all relevant individuals. A register of any potential conflicts of interest will be maintained and reviewed regularly by the Trustees. All individuals associated with SVH management or activities have a responsibility to report any known conflict of interest to the Chair. If a Trustee or volunteer has a conflict of interest, they must declare this to the other Trustees and not be part of any meetings or discussions on that subject. If an individual's actions have been identified as a conflict of interest, then the Trustees/Chair must take appropriate action which after due consultation with the individual involved can include exclusion from certain activities and if appropriate resignation.

This Policy will be monitored and is subject to an annual review.

Adopted: ... 26 May 2026

Reviewed: ... At each AGM

Signature: ... S. A. Sallack

Name: ... SHIRLEY ANNE SALLACK