# Slapton Village Hall

Registered Charity: 300968

Contractors

The Management Committee will check with contractors (including self-employed persons) before they start work that:

- The contract is clear and understood by both the contractors and the committee
- The contractors are competent to carry out the work e.g. have the appropriate qualifications, references and experience
- Contractors have adequate public liability insurance cover
- Contractors are aware of the contents of the health and safety file and of any hazards that may arise
- Contractors do not work alone on ladders, (if necessary, a volunteer should be present)
- Contractors have their own health and safety policy for their staff
- The contractor knows which member of the committee is responsible for overseeing that their work is as requested and to a satisfactory standard
- Any alterations or additions to the electrical installations or equipment must conform to the current regulations of the Institute of Electrical Engineers.

Insurance
Certificate of Employers Liability Insurance

Name of Insurer: (AVIVA) Allied Westminster (Insurance Services) Ltd
Address: Allied House, Holgate lane, Boston Spa, Wetherby, LS23 6BN
Policy No: VH 88/0047440/B67007
Date of Renewal: 25/12/2023
Any risks excluded or special conditions users should be aware of: None

Review of Health and Safety policy

Committee members with responsibility for aspects of health and safety will report to the committee regularly, including any accidents, faults, misuse by hirers or other matters which could affect the health and safety of users.

This Policy will be monitored and is subject to an annual review.

Adopted: 26 May 2026

Reviewed: At each AGM

Signature: S. A. Shillock

Name: SHIRLEY ANNE SHILLOCK