



Slapton Village Hall

Registered Charity: 300968

Hiring of Hall Policy

Purpose

The purpose of this policy is to provide guidelines to ensure that all individuals and groups associated with the management and use of the hall are aware of Slapton Village Hall's (SVH) aim to support a provision through the hiring of the hall, to promote the best interests of the charity and its beneficiaries.

Scope

Our aim is to make the Village Hall the social hub of our community. The individuals falling within the scope of this policy include: the Trustees who are promoting and managing the hall on behalf of the community and charity, and all users of the hall.

Guidelines

The Village Hall is available to all members of the community and to organisations outside of the community providing the Trustees are of the opinion that such an activity does not conflict with the Trust's Governing Document.

The Hall is maintained for staging of activities by the Village Hall Committee for the general good of the community, of the neighbouring districts and by local user groups and the general public.

Use of the hall for a function where the primary objective is deemed to support the best interests of SVH beneficiaries will take precedence over other uses. Every attempt will be made to accommodate other prospective users.

As a general principle when two or more prospective hirers apply for the same date and their requirements do not allow for compromise, the earliest application will take preference.

Hirers will agree to recompense the Hall for damage and breakages occurring as a result of their activities.

The Village Hall does not have an alcohol licence; hirers wishing to sell alcoholic drink must ensure they are complying with Licensing Laws by applying themselves for any licences necessary.

Any individual or group wishing to hire the hall where children or vulnerable adults will be present must acknowledge that they are aware of and agree to SVH's Safeguarding Policy. Hirers will be given a written agreement and will be expected to sign their assent.

Any individual or group wishing to hire the hall will be sent a Conditions of Hire document which includes a Booking Form. The return of a signed form will indicate consent to abide by the Conditions of Hire and booking terms.