



Slapton Village Hall
Registered Charity: 300968

Risk Assessment Policy

Purpose

The purpose of this policy is to provide guidance to relevant individuals who are involved with managing Slapton Village Hall (SVH) and its associated activities to ensure that a Risk Assessment is carried out and maintained.

Scope

This policy outlines the process for the carrying out of Risk Assessments. The Risk Assessments relate to activities conducted with SVH. The individuals falling within scope of this policy include Trustees and Volunteers.

Definition

A Health and Safety and Fire Risk Assessment to be carried out in accordance with Health and Safety and Fire requirements for activities conducted within Slapton Village Hall.

Roles and Responsibilities

A Health and Safety policy which will include Fire Safety will be maintained and reviewed regularly by the Trustees.

A Health and Safety and Fire Risk Assessment procedure template will be maintained and reviewed regularly by the Trustees.

A named Health & Safety Officer will carry out such risk assessments with representative(s) from Trustees, volunteers and or users, as appropriate.

This Policy will be monitored and is subject to an annual review.

Adopted: 26 May 2026

Reviewed: At each AGM

Signature: S. A. S. Shuck

Name: SHIRLEY ANNE SHUCK